



# WELCOME TO MASTER CLASS

I am very excited to start another year with our talented Master Classes. Working with students, returning and new, is always a wonderful experience. Master teacher Jeanne Averill and I are ready for a great new year of Acting and Comedy Master Classes.

Master Class is an opportunity to work with other students who are serious about honing their craft and becoming a dynamic presence onstage. Our hope is that, with your commitment and dedication, you will have a meaningful experience with your fellow actors. The fun is in the work!

- Amanda Kibler, Education Director

## STUDENT EXPECTATIONS

In order to keep Master Class Member status, students must adhere to the following expectations. Failure to do so will result in a review of Master Class status by the class instructor and Education Director Amanda Kibler.

### ATTENDANCE

Regular attendance during enrolled sessions is required. If a student needs an excused absence, text your instructor in advance (see Contact Information to right). After two excused absences during a registered session, status as a Master Class member will be reviewed. Unexcused absences will result in immediate review of the student's status.

### PREPARATION

It is expected that Master Class students follow through on homework assignments which may include, but is not limited to: character research, memorization, bringing class materials (notebook, pencil, water, scripts, planner, etc) as instructed.

### ATTIRE

Dress appropriately to move. No flip flops and hair must be pulled back from the face.

### TIME MANAGEMENT

An actor must be on time and know how much his/her schedule can handle. Please practice good time management skills. Examples:

- have homework done before class so you can maintain regular attendance
- keep a schedule of commitments such as rehearsals, school classes, and family obligations, and bring them to class

### PERSONAL DISCIPLINE

Exercise personal discipline both in and out of class.

- follow Coterie rules of respect and participation
- be prepared for class
- focus during exercises (you can still be silly and focus)
- cell phone off and put away during class
- listening
- ability to process feedback

## HOW TO REGISTER

Registrations can be taken online at [www.thecoterie.org](http://www.thecoterie.org) or by calling Class Registrar Annette Filippi at 816-474-4241.

### PAYMENT

The Coterie accepts MasterCard, Visa, Discover, check and cash. Payment is required in full at the time of registration.

### REFUND POLICY

The Coterie will provide a full refund if given notice two weeks before the first day of class. The Coterie reserves the right to cancel classes that do not have an enrollment of six or more students one week prior to the first class.

### CLASS SIZE

We strive to keep classes small enough that all students are able to participate and learn.

### SEVERE WEATHER

In case of inclement weather, the education director will email each family at least two hours before the class start time to cancel. If there is any question, please call or text Amanda Kibler at 402-850-0836 (emergencies only).

### CONFIRMATION

An information letter will be emailed two weeks prior to the start of class. This letter will provide all details including class time, location, teacher name, things to bring, an emergency number, and more.

### CONTACT INFORMATION

For questions regarding class content, contact Education Director Amanda Kibler at 402-850-0836. To register, visit [www.thecoterie.org](http://www.thecoterie.org) or call Annette Filippi at 816-474-4241.

### To reach your instructor directly:

- Amanda Kibler 402-850-0836 (cell)
- Jeanne Averill 785-393-9204 (cell)

## TWO SEPARATE MASTER CLASS PROGRAMS

Acting Master and Comedy Master are two separate programs with separate audition processes. The invitation a student receives is based on classes they have taken and skills they have demonstrated. If you are currently enrolled in one Master Class and are interested in pursuing both, talk to Amanda about what skills to work on and classes to take.